



**DESCRIPTION**

Provides the description for the various elements included in this workbook.

When completing these forms, please enter only numbers, the \$ sign format will be automatic.

Click on the tab at the bottom of this workbook to get access to the following sheets:

**1) COVER PAGE**

This page is optional. Any covering page format will be acceptable. In the absence of a Governing Board, your budget may be adopted by your Regional Director.

**2) BUDGET FORMS**

**Page 1:** Funds 1,4 and 5 : Board Based Funds & Donation Funds (Funds 1, 4 & 5)

An item entitled " Special Internal Event " was added to reflect the new policy (Max. \$2/FTE student)

Fund 4 & 5 budget balances are transferable from 1 year to the next. As such, an estimated balance at the end of 2016/17 is expected for each type of budget.

**Page 2 :** School Based Funds (Funds 3 & 8)

Fund 3 and 8 budget balances are transferable from 1 year to the next. Therefore, an estimated balance for each fund at the end of the 2016/17 is also expected.

**Page 3 & 4 :** Special Funds (Funds 6 & 7)

Please note that not all special funds are transferable to the next year.

Not all budgets listed in this schedule are applicable to all schools.

**3) SCHOOL FEE BREAKDOWN**

**Page 5 :** School Activities Fee Breakdown. **This page should be prepared first.**

Under the heading "Less possible uncollectible amount", a positive number is expected.

The total fees calculated from this page should be carried over to page 2 of the forms.

**Page 6:** Lunch Supervision Fees.

**4) SUMMARY**

This page is automatically filled in by Excel. You do not need to complete it.

(It is required for consolidation at the Board's level)

**Please send the completed Excel file to [Lnguyen@emsb.qc.ca](mailto:Lnguyen@emsb.qc.ca)**



Commission scolaire English-Montréal  
English Montreal School Board

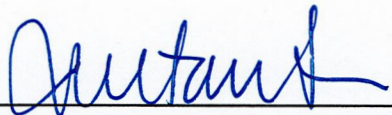
**2017/18 BUDGET**

SCHOOL NAME : LESTER B. PEARSON H.S.

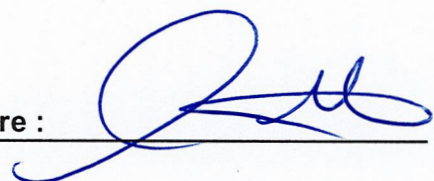
SCHOOL CODE : 106

PRINCIPAL : JOSEPH VITANTONIO

Attached please find the 2017/18 budget that was adopted by the school's Governing Board on : \_\_\_\_\_

Principal's Signature : 

Date : 29/01/18

Governing Board Chair's Signature : 

Date : 29-01-18

SCHOOL NAME : Lester B. Pearson High School  
 SCHOOL CODE : 106

**BOARD BASED FUNDS & DONATIONS (FUNDS 1, 4 & 5)**

PER CAPITA	DECENTRALIZED CARETAKING BG	Surplus 17-18	DONATIONS	MAO	OTHERS	OTHERS
-5-1XXXX-	-5-6XXXX-		-4-XXXXX-	7-13000	SPECIFY	SPECIFY

2017/18 ALLOCATION	\$127,336	\$88,450	\$20,000		\$4,885		
2016/17 EST. BALANCE	\$10,670	\$17,140	\$0		\$2,922		
<b>(A) TOTAL FOR 2017/18</b>	\$138,006	\$105,590	\$20,000		\$7,807		

SALARIES & BENEFITS	1&2XX						
TRAVELS/REPRESENTATION	3XX	\$2,500					
SPECIAL INTERNAL EVENTS	305	\$5,000	\$5,000				
MATERIALS/SUPPLIES	4XX	\$65,000	\$30,000	\$4,000			
SERVICES/CONTRACTS	5XX	\$30,000	\$65,000	\$11,000			
EQUIPMENT/FURNITURE	7XX	\$30,000	\$10,590		\$7,807		
OTHER EXPENSES	8XX	\$5,506					
<b>(B) TOTAL 2017/18 EXPENSES</b>		\$138,006	\$105,590	\$20,000	\$0	\$7,807	\$0

<b>(C)=(A)-(B) 2017/18 ENDING BALANCE</b>		\$0	\$0	\$0	\$0	\$0	\$0
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SCHOOL NAME : Lester B. Pearson High School

SCHOOL CODE : 106

**SCHOOL BASED FUNDS (FUND 3 & 8)**

SCHOOL FEES/ACTIVITY	OPTIONAL FIELD TRIPS	GOVERNING BOARD	OTHER COMMITTEES	LUNCH SUPERVISION	OTHERS	S.P.F. FUND 8
-3-1X000-	-3-1X000-	-3-51300-	-3-270X0-	-3-23230-	SPECIFY	- 8 - TOTAL -

2017/18 REVENUES		\$143,965		\$250			
2016/17 EST. BALANCE		\$150,125		\$115			
<b>(A) TOTAL REVENUES</b>	9XX	\$294,090	\$0	\$365	\$0	\$0	\$0

SALARIES & BENEFITS	895-6						
TRAVELS/REPRESENTATION	3XX	\$5,000					
SPECIAL INTERNAL EVENTS	305	\$5,000		\$115			
MATERIALS/SUPPLIES	4XX	\$110,000					
SERVICES/CONTRACTS	5XX	\$30,000					
EQUIPMENT/FURNITURE	7XX	\$3,965					
OTHER EXPENSES	8XX			\$250			
<b>(B) TOTAL 2017/18 EXPENSES</b>		\$153,965	\$0	\$365	\$0	\$0	\$0

<b>(C)=(A)-(B) 2017/18 ENDING BALANCE</b>		\$140,125	\$0	\$0	\$0	\$0	\$0
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SCHOOL NAME : Lester B. Pearson High School

SCHOOL CODE : 106

**SPECIAL FUNDS (FUNDS 6&7)**

JOINING FORCES	Initiatives for Pre-K, Elem. & High Schools M30170	NANS	Support to Dec. 1-7 Schools SA 30057	I.E.P. Teacher Workshop	POP LABS	C.A.P.
-6-24521-	-6-24508-	-6-24530-	-6-23145-	-6-15316-	-6-22255-	-6-32800-

2017/18 ALLOCATION	\$29,545	\$19,054		\$28,311	\$10,900	\$5,132	\$30,336
2016/17 EST. BALANCE			\$713	\$303			-\$401
<b>(A) TOTAL FOR 2017/18</b>	\$29,545	\$19,054	\$713	\$28,614	\$10,900	\$5,132	\$29,935

SALARIES & BENEFITS	1&2XX	\$27,545	\$19,054		\$20,000	\$10,900	
TRAVELS/REPRESENTATION	3XX						
MATERIALS/SUPPLIES	4XX	\$2,000			\$4,000	\$5,132	\$29,935
SERVICES/CONTRACTS	5XX				\$4,000		
EQUIPMENT/FURNITURE	7XX						
OTHER EXPENSES	8XX			\$713	\$614		
<b>(B) TOTAL 2017/18 EXPENSES</b>		\$29,545	\$19,054	\$713	\$28,614	\$10,900	\$5,132

<b>(C)=(A)-(B) 2017/18 ENDING BALANCE</b>		\$0	\$0	\$0	\$0	\$0	\$0
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SCHOOL NAME: Lester B. Pearson High School

SCHOOL CODE: 106

**SPECIAL FUNDS (FUNDS 6&7)**

READING IN SCHOOLS	ICOR	PRACTICUM SCHOOL PORTION	SA 30260 SECONDARY SCHOOL WELLNESS PROGRAM	CANADA CLAUSE RESOURCE (Support For FSL)	NTIC M50670	OTHERS
-6-22112-	-6-2448X-	-6-73001-	-6-27227-	-6-24300-	7-22250-	SPECIFY

2017/18 REVENUES	\$8,403		\$1,010	\$26,459	\$1,831	\$22,650	
2016/17 EST. BALANCE	\$5,301		\$3,565	-\$289	\$990		
<b>(A) TOTAL REVENUES</b>	<b>\$13,704</b>	<b>\$0</b>	<b>\$4,575</b>	<b>\$26,170</b>	<b>\$2,821</b>	<b>\$22,650</b>	<b>\$0</b>

SALARIES & BENEFITS	1&2XX			\$20,000	\$2,000		
TRAVELS/REPRESENTATION	3XX			\$3,000			
MATERIALS/SUPPLIES	4XX	\$13,704		\$3,000	\$821		
SERVICES/CONTRACTS	5XX						
EQUIPMENT/FURNITURE	7XX					\$22,650	
OTHER EXPENSES	8XX		\$4,575	\$170			
<b>(B) TOTAL 2017/18 EXPENSES</b>		<b>\$13,704</b>	<b>\$0</b>	<b>\$4,575</b>	<b>\$26,170</b>	<b>\$2,821</b>	<b>\$22,650</b>

<b>(C)=(A)-(B) 2017/18 ENDING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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SCHOOL NAME: Lester B. Pearson High School

SCHOOL CODE: 199

**2017/18 SCHOOL ACTIVITIES FEE BREAKDOWN (3-13000 OR 3-15310)**

**PER STUDENT**

BASIC FEES		TOTAL	---	SEC. 1	2	3	4	5
WORKBOOKS / EXERCISE BOOKS	983	N/A		\$123.00	\$123.00	\$103.00	\$118.00	\$73.00
PHOTOCOPIES	983	N/A		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
AGENDA	984	N/A		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
SCHOOL LOCK	984	N/A		\$10.00				
LABORATORY FEE	984	N/A		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
STUDENT ID	984	N/A		\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
GRADUATION FEE	984	N/A						\$50.00
<b>TOTAL \$ PER STUDENT</b>		N/A		<b>\$ 170.00</b>	<b>\$ 160.00</b>	<b>\$ 140.00</b>	<b>\$ 155.00</b>	<b>\$ 160.00</b>
<b>NUMBER OF STUDENTS</b>		<b>979</b>		199	209	183	201	187
(A)	<b>TOTAL BASIC FEES</b>	<b>\$ 153,965.00</b>		<b>\$ 33,830.00</b>	<b>\$ 33,440.00</b>	<b>\$ 25,620.00</b>	<b>\$ 31,155.00</b>	<b>\$ 29,920.00</b>
ACTIVITY FEES		TOTAL	---	SEC. 1	2	3	4	5
SPECIAL EVENTS /EVENTS /GUEST SPEAKERS	986	N/A		\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
GMAA	986	N/A		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	986	N/A						
<b>TOTAL \$ PER STUDENT</b>		N/A		<b>\$ 50.00</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>
<b>NUMBER OF STUDENTS</b>								
(B)	<b>TOTAL ACTIVITY FEES</b>							
(C)=(A)+(B)	<b>TOTAL SCHOOL FEES</b>	<b>\$ 153,965.00</b>						
(D)	<b>LESS POSSIBLE UNCOLLECTIBLE AMOUNT :</b>	<b>\$10,000.00</b>						

(E)=(C)-(D) **NET ANTICIPATED FEES FROM PARENTS**

**\$ 143,965.00** (Please carry this over to page 2 of the BUDGET FORMS )

SCHOOL NAME: Lester B. Pearson High School

SCHOOL CODE: 106

**2017/18 LUNCH SUPERVISION FEE BREAKDOWN (3-23230)**

		TOTAL	---	1	2	3	4	5
(A)	LUNCH SUPERVISION FEE / STUDENT	986	N/A					
	NUMBER OF STUDENTS							
	<b>SUB-TOTAL 1</b>							

(B)	LUNCH SUPERVISION FEE / FAMILY	986	N/A					
	NUMBER OF FAMILIES							
	<b>SUB-TOTAL 2</b>							

(C)=(A)+(B) **TOTAL LUNCH SUPERVISION FEE**

(D) **LESS : POSSIBLE UNCOLLECTIBLE AMOUNT :**

(E)=(C)-(D) **NET LUNCH SUPERVISION FEE**

(Please carry this over to page 2 of the BUDGET FORMS )





BOARD BASED FUNDS (FUNDS 1,4 & 5)		-5-1XXXX-	-5-6XXXX-	-4-XXXXX-	7-13000	SPECIFY	SPECIFY	Total (F1,4,5)		
NY BUDGET	2017/18 ALLOCATION	127,336	88,450	20,000		4,885			240,671	
CY ROLL	2016/17 EST. BALANCE	10,670	17,140	0		2,922			30,732	
(A)	TOTAL FOR 2017/18	138,006	105,590	20,000		7,807			271,403	
(B)	TOTAL 2017/18 EXPENSES	138,006	105,590	20,000	0	7,807	0	0	271,403	
(C)=(A)-(B)	2017/18 ENDING BALANCE	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
SCHOOL BASED FUNDS (FUND 3 & 8)		-3-1X000-	-3-1X000-	-3-51300-	-3-270X0-	-3-23230-	SPECIFY	N.A.	Total F3&8	FUND 8
NY BUDGET	2017/18 ALLOCATION	143,965		250				N.A.	144,215	
CY ROLL	2016/17 EST. BALANCE	150,125		115				N.A.	150,240	
(A)	TOTAL FOR 2017/18	294,090	0	365	0	0	0	N.A.	294,455	0
(B)	TOTAL 2017/18 EXPENSES	153,965	0	365	0	0	0	N.A.	154,330	0
(C)=(A)-(B)	2017/18 ENDING BALANCE	140,125	0	0	0	0	0	N.A.	140,125	0
SPECIAL FUNDS (FUNDS 6&7)		-6-24521-	-6-24508-	-6-24530-	-6-23145-	-6-15316-	-6-22255-	-6-32800-	Total F6(A)	
NY BUDGET	2017/18 ALLOCATION	29,545	19,054		28,311	10,900	5,132	30,336	123,278	
CY ROLL	2016/17 EST. BALANCE			713	303			(401)	615	
(A)	TOTAL FOR 2017/18	29,545	19,054	713	28,614	10,900	5,132	29,935	123,893	
(B)	TOTAL 2017/18 EXPENSES	29,545	19,054	713	28,614	10,900	5,132	29,935	123,893	
(C)=(A)-(B)	2017/18 ENDING BALANCE	0	0	0	0	0	0	0	0	
SPECIAL FUNDS (FUNDS 6&7)		-6-22112-	-6-2448X-	-6-73001-	-6-27227-	-6-24300-	7-22250-	SPECIFY	Total F6(B)	Total F6
NY BUDGET	2017/18 ALLOCATION	8,403		1,010	26,459	1,831	22,650		60,353	183,631
CY ROLL	2016/17 EST. BALANCE	5,301		3,565	(289)	990			9,567	10,182
(A)	TOTAL FOR 2017/18	13,704	0	4,575	26,170	2,821	22,650	0	69,920	193,813
(B)	TOTAL 2017/18 EXPENSES	13,704	0	4,575	26,170	2,821	22,650	0	69,920	193,813
(C)=(A)-(B)	2017/18 ENDING BALANCE	0	0	0	0	0	0	0	0	0
GRAND TOTAL		GRAND TOTAL						G. TOTAL		Inc. F8
NY BUDGET	2017/18 ALLOCATION	309,249	107,504	21,260	54,770	17,616	27,782	30,336	568,517	568,517
CY ROLL	2016/17 EST. BALANCE	166,096	17,140	4,393	14	3,912		(401)	191,154	191,154
(A)	TOTAL FOR 2017/18	475,345	124,644	25,653	54,784	21,528	27,782	29,935	759,671	759,671
(B)	TOTAL 2017/18 EXPENSES	335,220	124,644	25,653	54,784	21,528	27,782	29,935	619,546	619,546
(C)=(A)-(B)	2017/18 ENDING BALANCE	140,125	0	0	0	0	0	0	140,125	140,125

2017-01-12

#	SCHOOL NAME	Principal	(1) 2016/17 EST. ROLLOVER	(2) 2017/18 GROSS REVENUES	(3) = (2-1) 2017/18 REVENUES	(4) 2017/18 EXPENSES	(5) = (3-4) 2017/18 SURPLUS/ (DEFICIT)	(1+5) CUMULATIVE SURPLUS/ (DEFICIT)	(1-5) Change \$
106	LESTER B. PEARSON	JOSEPH VITANTONIO	191 154	759 671	568 517	619 546	(51 029)	140 125	(51 029)